

VOLUNTEER ROLE DESCRIPTION Carer Cafe Facilitator

Volunteer Role Title:	Carer Cafe Facilitator
Reports to:	Volunteer Manager
Availability:	Expected to commit to a minimum of two hours a month at a monthly Carer Cafe group, in addition to initial online or face-to-face training and attendance at Support and Information meetings.
Purpose of the Role:	To facilitate a safe and supportive group environment for unpaid carers at a local venue, providing them with a much-needed break from their caring responsibilities
Main tasks:	<ul style="list-style-type: none"> • Co-ordinate and attend monthly carer cafes, listening and encouraging peer to peer support • Welcome and support carers, encourage new carers to register with Carer Support Wiltshire • To form a team with other volunteers facilitating an 'open access approach' • To work within the boundaries defined during your training and refer to the Volunteer Manager if the volunteering moves beyond the remit of your role • To identify when it is appropriate to signpost to other services • Report Carer café attendance and any potential concerns to the Volunteer Manager
Training:	Induction training will be provided to meet the needs of the role, as well as ongoing support and supervision, and additional training as necessary. Out of pocket expenses will be paid.
Skills and qualities:	<ul style="list-style-type: none"> • Be empathetic to the needs and concerns of Carers • The ability to develop and maintain supportive and sensitive relationships • Good interpersonal and verbal communication skills with previous experience of presenting to groups • Ability to listen attentively and respond appropriately when working with people who may, at times, be distressed, without feeling a need to 'fix it' • Reliable & patient • Friendly & approachable • Access to a vehicle desirable
For more information:	<p>Contact: Martina, Volunteer Manager Tel: 01380 908 055/ Email: volunteer@carersupportwiltshire.co.uk</p>

Due to the nature of this role volunteers will be required to complete DBS form and provide referees.