



Family and Community Learning Course Prospectus 2022-2023

To book onto one of our courses please contact:

familyandcommunitylearning@wiltshire.gov.uk

01225 770478

Website www.workwiltshire.co.uk/family-learning

Facebook <https://en-gb.facebook.com/Wiltsfamilylearning/>

Twitter @wiltsfac1

Wiltshire Council website <https://www.wiltshire.gov.uk/family-learning>

Right Choice website <https://rightchoice.wiltshire.gov.uk/Services/4501>

ESOL – English for Speakers of Other Languages

ESOL beginners

Communicate more confidently and improve your English speaking, listening, reading and writing skills. This 10-week course runs at venues across Wiltshire.

Salisbury: Tuesdays 10am-12:30pm for 10 weeks starting 16 August 2022 (induction 9 August 2022 10am-12pm) at St Michael's Community Centre, St. Michael's Road, Bemerton Heath, Salisbury, SP2 9LE

Chippenham: Tuesdays 10am-12:30pm for 10 weeks starting 23 August 2022 (induction 9 August 2022 10am-12pm) at The Community Hub, 23 Borough Parade, Chippenham, SN15 3WL

Devizes: Wednesdays 10am-12:30pm for 10 weeks starting 17 August 2022 (induction 10 August 2022 10am-12pm) at St James Centre, Devizes, SN10 1LR

Marlborough: Fridays 10am-12:30pm for 10 weeks starting 2 September 2022 (induction 12 August 2022 10am-12pm) at Marlborough Youth and Community Centre, The Recreation Ground, St Margaret's Mead, Marlborough SN8 4BA

Trowbridge: Fridays 10am-12:30pm for 10 weeks starting 9 September 2022 (induction 12 August 2022 10am-12pm) at Trowbridge Town Hall, Market Street, Trowbridge BA14 8EQ

Tidworth: Thursdays 10am-12:30pm for 10 weeks starting 29 September 2022 (induction 22 September 2022 10am-12pm) (breaks for half term) at St Andrew's Hall, Bulford Road, Tidworth, SP9 7RZ

Royal Wootton Bassett: Mondays 10am-12:30pm for 10 weeks starting 17 October 2022 (induction 10 October 2022 10am-12pm) at Royal Wootton Bassett Methodist Church, Rope Yard, SN4 7FD

Warminster: Thursdays 12pm-2:30pm for 10 weeks starting 20 October 2022 (induction 13 October 2022 10am-12pm) at Warminster Civic Centre, Sambourne Rd, Warminster BA12 8LB

ESOL intermediate – online

Improve your English speaking, listening, reading and writing skills and develop your knowledge of grammar and vocabulary. This five-week course is held online.

Fridays 10am-12pm for five weeks starting 9 September 2022 (online induction 1 September 2022 10-11am)

Mondays 10am-12pm for five weeks starting 12 September 2022 (online induction 7 September 2022 10-11am)

Mondays 10am-12pm for five weeks starting 24 October 2022 (online induction 20 October 2022 10-11am)

Fridays 10am-12pm for five weeks starting 25 November 2022 (online induction 18 November 2022 10-11am)

Thursdays 10am-12pm for five weeks starting 12 January 2023 (online induction 5 January 2023 10-11am)

Wednesdays 10am-12pm for five weeks starting 15 March 2023 (online Induction 8 March 2023 10-11am)

Mondays 10am-12pm for five weeks starting 26 June 2023 (online Induction 19 June 2023 10-11am)

English and Literacy

Enhance Your English – online

Develop the English skills you need for further study, work or volunteering, and brush up your spelling, punctuation, grammar, reading and writing. These courses are also ideal preparation if you are thinking of studying Functional Skills English or GCSE English. This 10-session course is held online.

Wednesdays 10am-12pm for 10 weeks: 12, 19, 26 October, 2, 9, 16, 23, 30 Nov, 7, 14 Dec 2022

Fridays 10am-12pm for 10 weeks: 6, 13, 20, 27 January, 3, 10, 17, 24 Feb, 3, 10 March 2023

Thursdays & Tuesdays 10am-12pm for 10 sessions: 16, 21, 23, 28 February, 2, 7, 9, 14, 16, 21 March 2023

Wednesdays 10am-12pm for 10 weeks: 19, 26 April, 3, 10, 17, 24, 31 May, 7, 14, 21 June 2023

Wednesdays 10am-12pm for 10 weeks: 17, 24 May, 7, 14, 21, 28 June, 5, 12, 19, 26 July 2023

Discover Helping My Child with Reading – online

Make reading fun and discover ways to encourage children to develop a love of learning and reading. This single-session course is held online.

Tuesday 15 November 2023 10am-12pm

Wednesday 26 April 2023 10am-12pm

Phonics Games – online

Feel confident using phonics games to help your child with their early reading skills. This course is suitable for parents or carers of 3- to 6-year-olds and older primary school age children who require extra support with phonics. This single-session course is held online.

Tuesday 21 February 2023 10am-12pm

Monday 12 June 2023 10am-12pm

Helping My Child with Phonics – online

Build your confidence as your child's first teacher and learn to support your child's phonics skills at home. This course is suitable for parents or carers of 3- to 6-year-olds and older primary school age children who require extra support with phonics. This five-week course is held online.

Tuesdays 10am-12pm for five weeks 28 February – 28 March 2023

Monday 10am-12pm for five weeks 19 June – 17 July 2023

Employability Skills

Boost your Employability Skills – online

Work towards your dream job and increase your self-esteem with our course which covers job searching, applications, CVs, interview skills and much more. This 10-session course is held online.

Thursdays and Mondays 10am-1pm for 10 sessions: 8, 12, 15, 19, 22, 26, 29 September, 3, 6 & 10 October (induction 10-11am 5 September 2022)

Tuesdays and Thursdays 10am-1pm for 10 sessions: 12, 17, 19, 24, 26, 31 January, 2, 7, 9, 14 Feb 2023 (induction 10-11am 4 January 2023)

Tuesdays 10am-1pm for 10 weeks: 18, 25 April, 2, 9, 16, 23 30 May, 6, 13, 20 June (induction 10-11am 5 April 2023)

Working in Schools – online

Feel more confident applying for jobs in schools and learn more about what it is like to work in education. This five-session course is held online.

Tuesdays and Fridays 10am-12pm for five sessions: 8, 11, 15, 18, 25 November 2022 (induction 10-11am 4 November 2022)

Tuesday and Thursdays 10am-12pm for five sessions: 18, 20, 25, 27 April, 2 May 2023 (induction 10-11am 30 March 2023)

Working in Early Years – online

Find your ideal job working in an Early Years setting with the support of this course that will introduce you to the variety and job satisfaction of working with children under five. This 10-session course is held online.

Mondays and Wednesdays 10am-12pm for 10 sessions: 9, 11, 16, 18, 23, 25, 30 January, 1, 6, 8 Feb 2023 for 10 sessions (induction 10-11am 14 December 2022)

Tuesdays and Thursdays 10am-12pm for 10 sessions: 6, 9, 13, 16, 20, 23, 27, 30 June, 4, 7 July (induction 10-11am 25 May 2023)



Employability Skills

Customer Service – online

Make the difference for your customers by providing amazing customer service and learn more about working in this important role. This five-session course is held online.

Mondays and Fridays 10am-12pm for five sessions: 27 Feb, 3, 6, 10, 13 March 2023 (induction 10-11am Monday 20 March 2023)

Food Safety – online

Gain essential knowledge and skills about food safety to work in catering or hospitality. This five-session course is held online.

Mondays and Thursdays 10am-12pm for five sessions: 31 October, 3, 7, 10, 14 November 2022 (induction 10-11am Thursday 27 October 2022)

Thursdays 10am-12pm for five weeks: 29 June, 6, 13, 20, 27 July 2023 (induction 10-11am Tuesday 27 June 2023)



Adult Wellbeing

Manage Worries Positively – online

Feel more confident handling your worries using a range of coping strategies. This single-session course is held online.

Thursday 15 September 2022 10am-12pm

Thursday 27 October 2022 10am-12pm

Thursday 23 February 2023 10am-12pm

Tuesday 28 March 2023 12:45-2:45pm

Monday 22 May 2023 12:45-2:45pm

Wellbeing – online

Feel more resilient and in control with this course which focuses on using the Five Ways to Wellbeing. Discover healthy coping strategies for stressful times. This five-week course is held online.

Thursdays 10am-12pm for five weeks starting 3 November – 8 December 2022

Thursdays 10am-12pm for five weeks starting 2 March 2023 – 30 March 2023

Discovering Confidence – online

Take your first step towards building your confidence with our single-session online course.

Thursday 1 November 2022 10am-12pm

Friday 24 February 2023 10am-12pm

Confidence and New Directions – online

Discover the deeper connections between self-esteem and self-confidence as well as how to overcome barriers to becoming a confident person. This five-week course is held online.

Tuesdays 10am-12pm for five weeks, starting 8 November 2022

Fridays 10am-12pm for five weeks, starting 3 March 2023



Adult Wellbeing

Positive Futures – online

Put knowledge into action with this five-week online course that shows you how to take positive steps to plan for an optimistic and confident future.

Thursdays 10am-12pm for five weeks starting 10 January 2023

Fridays 10am-12pm for five weeks starting 21 April 2023

Walk and Talk for Wellbeing

Feel more confident, positive and healthier with this 10-session course that combines wellbeing and communication skills with walking your way to health. This course is taught in venues around Wiltshire.

Wednesdays 9:30-11:30am at Marden Vale School for 10 weeks: 14, 21, 28 September, 12, 19 October, 2, 9, 16, 30 November, 7 December 2022

Family Skills

Helping My Child to Prepare Positively for Change – online

Support your child to cope with change positively at home and understand the reasons why children may find change difficult. This single-session course is taught online.

Tuesday 7 June 2023 10am-12pm

Helping My Child Build Concentration and Resilience – online

Discover ways to build your child's concentration and resilience at home and explore the reasons why children may find concentrating or being resilient difficult. This single-session course is taught online.

Wednesday 2 November 2022 10am-12pm

Wednesday 13 March 2023 10am-12pm

Tuesday 18 April 2023 10am-12pm

Friday 21 July 2023 10am-12pm

Helping My Child with Anxiety and Worry – online

Support your child to use practical methods to help when they feel worried or anxious. This single-session course is taught online.

Monday 12 September 2022 10am-12pm

Tuesday 13 December 2022 10am-12pm

Monday 4 January 2022 10am-12pm

Monday 27 March 2023 10am-12pm

Wednesday 14 June 2023 10am-12pm

Transitions to the next stage at school – online

Support your child in the transitions they make through their school journey. Deal effectively with emotions to help your child navigate the changes ahead. This five-week course is held online.

Transitions: Starting Secondary: Tuesdays 10am-12pm for five weeks starting 25 April – 23 May 2023

Transitions: Preparing for Primary: Wednesdays 10am-12pm for five weeks starting 21 June – 19 July 2023

Family Skills and Independent Living

Shop for Less

Make your money go further with this cost-cutting course. This single-session course is taught online or in venues across Wiltshire.

Tuesday 13 September 2022 10am-12pm – online

Thursday 17 November 2022 time 10am-12pm – Corsham Springfield campus

Monday 8 May 2023 10am-12pm - online

Tuesday 11 July 2023 10am-12pm - online

Saving Energy

Make energy saving changes to help with your fuel bills. This single-session course is taught online or in venues across Wiltshire.

Tuesday 20 September 2022 10am-12pm – online

Thursday 24 November 2022 time 10am-12pm – Corsham Springfield campus

Monday 15 May 2023 10am-12pm - online

Tuesday 18 July 2023 10am-12pm - online

Balance Your Budget

Take control of your budget with this course that will show you how to plan for regular and one-off costs. This single-session course is taught online or in venues across Wiltshire.

Tuesday 27 September 2022 10am-12pm – online

Thursday 1 December 2022 time 10am-12pm – Corsham Springfield campus

Monday 22 May 2023 10am-12pm – online

Tuesday 25 July 2023 - 10am-12pm online

Independent Living

Independent Living Skills – Smart courses

Smart courses support learners with learning difficulties and SEND to build a range of different skills that they will use in everyday life. We currently offer:

- **Communication Smart**
- **Confidence Smart**
- **Money Smart**
- **Eat Smart**
- **Home Smart**
- **Health Smart**
- **IT Smart**
- and we are developing further courses too.

These courses are held online or in person in venues across Wiltshire. Please contact the Outreach and Enablement Service through Wiltshire Council to refer onto these courses.

Health Smart - online

Thursdays 10am-12pm for five weeks 4, 11, 18 August, 1, 8 September 2022

Eat Smart

Thursdays 3:30pm-5:30pm for five weeks from 15 September 2022 at the Medley Centre, Trowbridge

Maths and Science

Manage Your Maths – online

Make maths easy with this 10-week course that will help you to brush up your maths skills you need for further study, work or volunteering. These courses are also ideal preparation if you are thinking of studying Functional Skills English or GCSE English. This 10-session course is held online.

Mondays 10am-12pm starting 21 November 2022 for 10 weeks finishing 6 February 2023

IT

Introduction to IT

Take the first steps to build your IT skills with this five-session course that will help you to get online and send emails. This course is taught in venues across Wiltshire.

Fridays 10am-12pm starting 24 February 2023 for five weeks, finishing 24 March 2023 (venue TBC)

Beginners IT

Learn word processing skills to help you with work or studying. Insert images and files from different locations. This five-session course builds on from the Introduction to IT course. This course is taught in venues across Wiltshire.

Fridays 10am-12pm starting 31 March 2023 for five sessions, finishing 5 May 2023 (venue TBC)

IT for Work, Life and Study

Take your IT skills further with this course that will teach you about mail merge, spreadsheets, word processing and desktop publishing tools. This five-week course is held online.

Tuesdays 10am-12pm for five weeks starting 10 January 2023

Thursdays 10am-12pm for five weeks starting 27 April 2023



This prospectus will be updated at regular intervals as further courses are booked. If you would like more information about any of our courses, please contact us via our email address or phone number on the front page. You can also find information on our website.

Throughout the year, we will hold seasonal Discover courses where you can take a step back into learning with our practical and fun sessions for adults and for families.

All learners enrolling on an online course must attend an online induction before they join their first course.

Our online courses are suitable for ESOL speakers at Entry Level 3 or B1 Intermediate or above.

Our courses are funded by the Education and Skills Funding Agency.

Courses are no cost to you if you are 19+ and have been a resident in UK/EU for 3+years*
(*refugees/asylum seekers/have right to remain status are exempt from the 3-year residency requirement)
and have a Wiltshire postcode, and if you can tick any of these criteria:

- have less than 5 GCSEs grades A-C
- in receipt of benefits (not child tax credit)
- are a military family
- are a family with SEN child/children
- are unemployed and seeking employment

If you are unsure about eligibility, we are always happy to talk things through. Please get in touch with us via email at familyandcommunitylearning@wiltshire.gov.uk or call the team on 01225 770478
